

VILLAGE OF BABYLON

153 West Main Street
Babylon, New York 11702
(631) 669-1300

BUILDING DEPARTMENT BUILDING PERMIT FORM

NOTE: Survey or site plans must accompany permit application. (For commercial or industrial applications, consult the Village of Babylon Planning Board.)

Permit(s) requested (check one or more below)
Numbers refer to questions on right that must be answered.

Building Permit

- ☐ Commercial ☐ Industrial ☐ Residential
☐ Main Building ☐ Addition 1-8
☐ Accessory Building ☐ Addition 1-8
☐ Interior Alteration ☐ Addition 1-8
☐ Two-Family Special Permit 1-3, 7, 8
☐ Change of Use or Occupancy 1-5, 7, 8
☐ Fire Damage Repair 1-4, 8
☐ Fireplace 3, 7
☐ Board of Appeals 1-3, 7, 8
☐ Swim/Pool ☐ In-Ground ☐ Above
4 foot safety fence required 1-5, 7, 8
☐ Demolition (Valid only 6 mos.) 1-3, 7, 8
☐ Underground Tank Installation
(plus plumbing permit) 1-3, 6, 8
☐ Other - Explain 1-8

102 - Section - Block - Lot

Estimated Value of Construction \$ Fee:

Permit Number:

Current Zoning Approved By: Date Checked:

Permit Application Denied Why?

Is this permit a result of a Zoning Board of Appeals approval? ☐ Yes ☐ No

If yes, what conditions, if any, were set:

Board of Appeals Case #:

Pre-site inspection made by: Date:

Approval for Issuance of Permit: Date:

Issued by: Date: Checked by:

Certificate of Occupancy #

Answer, in black ink, questions numbered next to type of PERMIT(S) REQUESTED.

1. PRESENT USE of property

2. PROPOSED USE

3. DESCRIPTION OF PROPOSED WORK

4. FLOOR AREA to be constructed or altered: Total Square Feet

5. SIZE of property () x () = sq. ft. or Acres

6. HEIGHT of building from average grade to highest point Feet

7. PROPERTY LOCATION
☐ N ☐ S ☐ E ☐ W Side of St. Rd. Ave. Feet

8. ORIGINAL CERTIFICATE OF OCCUPANCY #

Certified as: Date:

ARTICLE X — SECTION 1003 CERTIFICATE OF OCCUPANCY.

1. New Building No Building hereafter erected, enlarged, extended or altered shall be occupied or used, in whole or in part until a certificate of occupancy, certifying that such building conforms to the approved plans and the requirements of this code and stating the purpose for which the building may be used in its several parts, and any special stipulations, shall have been issued by the Building Inspector and signed by him or his authorized assistant. If the occupancy or use of a building is not discontinued during the work of alteration, the occupancy or use of the building shall not continue for more than thirty days after the completion of the alteration unless a certificate shall have been issued.

2. Change of Occupancy.

(a) No change or use shall be made in a building hereafter erected or altered that is not consistent with the last issued certificate of occupancy, for such building unless a permit is secured. In case of an existing building, no change of occupancy that would bring it under some special provision of this ordinance shall be made unless the Building Inspector, upon inspection, finds out that such building conforms substantially to the provisions of this ordinance with respect to the proposed new occupancy and use, and issues a certificate of occupancy therefor.

(b) The reestablishment in a building, after a change of occupancy has been made, of a prior use that would not have been permitted in a new building of the same type of construction is prohibited. The change from a specifically prohibited use to another specifically prohibited use shall not be made.

I swear that this application is a true and complete statement of all proposed work on the described premises.

Name

Address

Phone #

Name

Address

Phone #

Signature of PROPERTY OWNER

Signature of CONTRACTOR
(if applicable)

County Home
Improvement License #

Sworn to before me this

day of

Sworn to before me this

day of

Notary Public

Notary Public

VILLAGE OF BABYLON
SINGLE-FAMILY AGREEMENT IN LIEU OF AN EROSION AND SEDIMENT CONTROL PLAN

Landowner's Name: _____
Address: _____

Phone: _____
Builder's Name _____
Address: _____

Phone: _____
SCTM No.: _____
Date of Application: _____
Building Permit Effective Date: _____
Building Permit Expiration Date: _____

In lieu of an erosion and sediment control plan for the construction of a single family home, I agree to implement any reasonable requirements necessary as determined by the Village of Babylon necessary to prevent the erosion and sediment loss from this project.

Furthermore, I shall adhere of the Code of the Village of Babylon in reference to the requirements of Chapter 305 Storm water Management and Erosion and Sediment Control that represent the minimum practices necessary to prevent the erosion and sediment loss from this project.

I also grant the right of entry onto this property, as described above, to the Village of Babylon for the purpose of inspecting and monitoring for conformance the requirements of Chapter 305 Storm water Management and Erosion and Sediment Control.

I understand that failure to comply the requirements of Chapter 305 Storm water Management and Erosion and Sediment Control could result in violations being issued by the Village of Babylon.

I agree to the following controls on the construction site:

No earth, fill or construction material shall be allowed to migrate off site from this project on to the Village of Babylon roadway and or storm drain system or an adjacent property. In the event any material inadvertently migrates off site it shall be immediately swept by broom or street sweeper. At the end of each workday the adjacent roadway and or storm drain system shall be self inspected for material. Litter shall be picked up on a daily basis from the site or any material that has migrated off site to adjacent properties and/or the road system.

_____ A portable toilet shall be provided on site during the construction period.

_____ A temporary construction entrance shall be constructed utilizing recycled concrete aggregate or a similar material, unless a suitable constructed entrance already exists on the site.

_____ On areas of steep slopes or high erosion hazard suitable stabilization methods shall be employed such as silt fence or hay bales to prevent erosion and sediment loss.

Signature of Landowner: _____ Date: _____

Signature of Builder: _____ Date: _____

Approved _____ Date _____

**VILLAGE OF BABYLON
COMMERCIAL OR INDUSTRIAL AGREEMENT IN LIEU OF AN EROSION AND SEDIMENT
CONTROL PLAN**

Landowner's Name _____
Address: _____

Phone: _____
Builder's Name _____
Address: _____

Phone: _____
SCTM No.: _____
Date of Application: _____
Building Permit Effective Date: _____
Building Permit Expiration Date: _____

In lieu of an erosion and sediment control plan for construction on a commercial or industrial site, I agree to implement any reasonable requirements necessary as determined by the Village of Babylon necessary to prevent the erosion and sediment loss from this project.

Furthermore, I shall adhere to the Code of the Village of Babylon in reference to the requirements of Chapter 305 Storm water Management and Erosion and Sediment Control that represent the minimum practices necessary to prevent the erosion and sediment loss from this project.

I also grant the right of entry onto this property, as described above, to the Village of Babylon for the purpose of inspecting and monitoring for conformance the requirements of Chapter 305 Storm water Management and Erosion and Sediment Control.

I understand that failure to comply the requirements of Chapter 305 Storm water Management and Erosion and Sediment Control could result in violations being issued by the Village of Babylon.

I agree to the following controls on the construction site:

No earth, fill or construction material shall be allowed to migrate off site from this project on to the Village of Babylon roadway and or storm drain system or an adjacent property. In the event any material inadvertently migrates off site it shall be immediately swept by broom or street sweeper. At the end of each workday the adjacent roadway and or storm drain system shall be self inspected for material. Litter shall be picked up on a daily basis from the site or any material that has migrated off site to adjacent properties and/or the road system.

_____ A portable toilet (if such facilities do not exist) shall be provided on site during the construction period.

_____ A temporary construction entrance shall be constructed utilizing recycled concrete aggregate or a similar material, unless a suitable constructed entrance already exists on the site.

_____ On areas of steep slopes or high erosion hazard suitable stabilization methods shall be employed such as silt fence or hay bales to prevent erosion and sediment loss.

Signature of Landowner _____

Signature of Homeowner _____

Approved _____

OFFICE OF THE
BUILDING INSPECTOR

Stephen Fellman
Building Inspector



INCORPORATED 1893

153 West Main S
Babylon Vil
New York 11702-
(631) 669-1

PROCEDURES FOR FILING A BUILDING PERMIT

APPLICATION FOR A PERMIT FOR A BUILDING OR ALTERATION OF MINOR CHARACTER

PAPERS TO BE FILED:

- Four sets of plans (signed and sealed by an architect or draftsman)
- One application for a building permit
- Four copies of a survey of property as is exists (dated within five years)
- Environmental approval for property within 300 feet of tidal water (not required if bulkheaded prior to 1977)
- One copy of workman's compensation and liability insurance papers or waiver
- Code Compliance Review form ** Copy of Contractor License.*

APPLICATION FOR A PERMIT TO BUILD A NEW STRUCTURE - RESIDENTIAL

PAPERS TO BE FILED:

- Four sets of plans (signed and sealed)
- One application for a building permit
- Four copies of a survey (dated within the last five years)
- Board of Health approval
- Environmental approval for property within 300 feet of tidal water (not required if bulkheaded prior to 1977)
- Code Compliance Review form

APPLICATION FOR APPEARING BEFORE THE ZONING BOARD OF APPEALS

PAPERS TO BE FILED:

- Two copies of site plan
- One application to the Zoning Board of Appeals
- Survey of property (dated within five years)
- Construction plans (if applicable)

All elevations must be referred to USC & G Datum, within flood plain areas, including basement, first floor and garage.

International Building and Fire Prevention Codes apply.

Application fee is based upon cost of construction - checks made payable to: Village of Babylon

Zoning Board of Appeals: Meets 3rd Wednesday of each month (except August)

Board of Trustees: Meets 2nd & 4th Tuesday of each month

Architectural Review Board: Meets 1st Thursday of each month (except August)

Planning Board: Meets last Thursday of each month (except August)